Moving Checklist:
Top Things You Need To Do & When
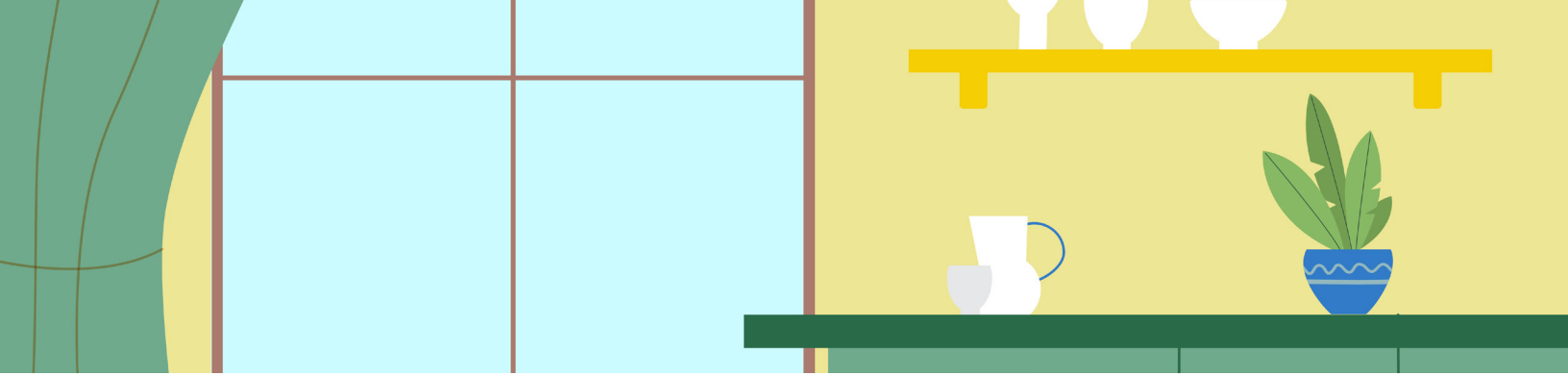
Two Months Before Moving

- ☐ **Give any required notice to landlord**
- ☐ **Schedule time off from work**
- ☐ **Establish a moving budget**
- ☐ **Start Researching**
  - Moving companies
  - Layout of new neighborhood
  - Moving requirements or restrictions
  - Where to return rented equipment
- ☐ **Start taking stock of belongings:**
  - To keep and pack
  - To sell or donate
  - To dispose of
- ☐ **Start organizing records:**
  - Taxes
  - Medical history
  - Personal information
  - Licenses
  - School records
  - Moving estimates & expenses
  - Inventory

Six Weeks Before Moving

- ☐ **Start using up perishable goods.**
- ☐ **Contact friends and family to notify them and ask for help.**
- ☐ **Secure storage facility (if needed)**
- ☐ **Measure entryways and stairways of the new home**
- ☐ **Gather your moving supplies:**
  - Boxes
  - Specialty containers
  - Tape
  - Markers
  - Bubble wrap
- ☐ **Update insurance information:**
  - Homeowners
  - Auto

Santanna ENERGY SERVICES
OVER 30 YEARS AND GROWING
An Employee Owned Company

One Month Before Moving

- [ ] **Select your moving company**
- [ ] **Start packing and labeling**
- [ ] **Submit a change of address**
- [ ] **Update important parties:**
  - Employers
  - Banks and financial institutions
  - Credit card companies
  - Local memberships or subscriptions
- [ ] **Make pet plans:**
  - Set feeding and play routines
  - Establish a quiet area
  - Check that vaccinations are up-to-date
  - Research area pet laws
  - Research new local vets
  - Update microchip information
- [ ] **Transfer utility services:**
  - Electricity
  - Gas
  - Water
  - Sewage
  - Garbage collection
  - Internet

One Week Before Moving

- [ ] **Check and refill prescriptions.**
- [ ] **Make plant plans.**
- [ ] **Schedule a final walkthrough.**
- [ ] **Measure entryways and stairways of the new home**
- [ ] **Update your address information:**
  - Driver's license
  - Website and ecommerce subscriptions/ accounts
- [ ] **Unplug and defrost your refrigerator.**
- [ ] **Double check your utility services.**
- [ ] **Back up your home computer.**
- [ ] **Confirm details with the movers.**
- [ ] **Withdraw some cash.**

Moving Day

- [ ] **Verify the moving truck's USDOT number.**
- [ ] **Take a full inventory.**
- [ ] **Pack tightly and secure everything.**